

MOVING PERMIT INFORMATION

353-8513

Planning & Inspection Offices
City of Huron

PO Box 1369

Moving a building into or out of the City or Joint Jurisdictional Area? This information will help you comply with City of Huron ordinances.

Purpose: A moving permit should assure property owners that an unsightly or unsafe structure will not be moved in and placed next to their property. Also, consideration is given to questions such as: what will happen to the old water/sewer line(s), what condition will the property be in after the structure is moved, is the mover bonded in case of an accident, will the structure blend with the new neighborhood.

Procedure, if proposed site within City Limits - Permit Application: The Moving Permit Application may be obtained from the Building Inspection Department. The Applicant for the permit should be the owner of the building at the time it is being moved. Fill out the application and please return.

Permit Fees: \$15.00 for sheds 80 square feet or greater & wider than 8 feet, \$25.00 for garages, \$45.00 for houses or other buildings and \$25.00 for trailer homes.

Bonded Mover/\$3,000.00 Bond: In order to protect public property, such as streets, signs, fire hydrants, etc; either a bonded mover must be used to move the structure (this person must sign the application) or the applicant must post a \$3,000.00 bond with the City Finance Department. Details of this bond may be discussed with the Finance Office. (The bond is not required to be posted until the application has been approved by the City Commission and the building is ready to move.)

Preliminary Inspection: After the completed application has been returned to the Building Department, the Building/Safety Inspector will meet with the applicant at the site of the structure and the proposed new site (please set up a date and time with the inspector). A list of requirements will be given to the applicant after the inspection. Three photos will be taken of the structure by the Building/Safety Inspector at the time of the inspection. Depending on the type of structure to be moved (i.e. house, garage, etc.) the following may be required:

1. Building Permit.
2. Plot Plan - all moved in buildings are required to comply with the setback requirements for the new neighborhood. Please submit a plot plan showing the proposed location of the building.
3. Excavation Permit – when digging in the City right-of-way to disconnect the water/sewer. The cost involved pays for the street repair. A separate excavation permit is required for the old site and the new site. Contact the Finance Department for details.
4. Water/Sewer Connection Permit (Tap Fee) – for a new connection to the water/sewer. Obtain this permit from the Finance Office.

Property Owner Statements: The Applicant shall furnish signed statements from the owner of the property from which the building is being moved and/or the owner of the proposed site for the building, if the sites are within the City limits of Huron and the owners are not the Applicant. These statements shall state the property owner's agreement to complying with all applicable building, electrical, fire, and health ordinances of the City of Huron.

Hearing: The list of requirements that is done by the Building/Safety Inspector will be attached to the Moving Permit Application and forwarded to the City Commission who will order the property to be “posted”. A sign will be set on the proposed site for the structure for one week announcing that a public hearing will be held concerning the placement of the structure. This will give the neighbors of your new site a chance to voice their opinion on moving the structure to the proposed site.

Approved Application: Once the Moving Permit Application has been approved by the City Commission the applicant must:

1. Obtain the moving route from the City Engineer.
2. Call the 1-800 One Call for locating all underground utilities.
3. Notify City Police Department, Highway Patrol, State Highway Department, and/or County Sheriff depending on the route taken. This is necessary for traffic control (i.e. emergency vehicles, funeral processions, another oversized load that is going on at the same time on the same road).
4. Obtain the Moving Permit from the Building Department.
5. Obtain any other permits that are applicable.

Leveling: The City requires that when a building is razed or moved that the lot be leveled and left in a manner that can be easily mowed and kept clean.

Procedure, if proposed site outside of City Limits

1. Permit Application
2. Bonded Mover/\$3,000.00 bond
3. Property Owner Statement
4. Moving Route from City Engineer
5. 1-800 One Call for locates.
6. Notify police, sheriff, and/or highway patrol, depending on route taken.
7. Leveling.

Inspections

Please call 353-8513 for the inspections at the appropriate times.

APPLICATION FOR MOVING PERMIT

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I, _____ do hereby make application for a moving permit to move a building or structure as described below:

WIDTH: _____ LENGTH: _____ HEIGHT: _____

TYPE OF STRUCTURE: Frame _____ Steel _____ Masonry _____

Presently used as a: _____

Present Location: _____

Structure to be used for: _____

Proposed Location: _____

Legal Description: _____

I hereby agree to the following requirements:

- 1. If water and/or sewer service is present:
 - A. I will notify the Water/Sewer Service Department **BEFORE** starting any work so that all work will be completed in a manner in accordance with City standards.
 - B. I will cap the sewer service at the property line in an approved manner.
 - C. I will shut off the water service at the street corporation in an approved manner.
- 2. Any below grade depression, basement, etc. shall be filled to grade level.
- 3. The property will be cleared of all debris, leveled, and left in a manner that it can be easily mowed and kept clean.
- 4. The moving of the building/structure shall be completed by _____, 20____.

The undersigned hereby agrees to comply with all City Ordinances and regulations applying to Moving Permits in the City of Huron, South Dakota, and to comply with all building, plumbing, electrical, fire, health, and safety ordinances of the City of Huron that are applicable to the building or structure to be moved.

FAILURE TO COMPLY WITH THE ABOVE REQUIREMENTS MAY MAKE LEGAL ACTION NECESSARY.

Signature: _____ Date: _____

Present Address: _____ Phone: _____

Placement: Please draw the plot plan of the proposed location for your structure on the back of this page, if the proposed site is within the city limits of Huron, also include the moving route.

Date & Time for Preliminary Inspection:

Date: _____ Time: _____

Bonded Mover's Name: _____

Building/Safety Inspector's Recommendations/Comments: _____

OK to Post: _____

Signature of Building/Safety Inspector

City of Huron - Date Posted: _____ Date of Hearing: _____

Approved: _____ Disapproved: _____ by Board of City Commissioners.

Date: _____

Signature of Finance Officer

Joint Jurisdictional Area – Date Posted: _____ Date of Hearing: _____

Approved: _____ Disapproved: _____ by Beadle County Commissioners.

Date: _____

Signature of Beadle County Auditor

City Engineer's designated moving route: _____

Date: _____

City Engineer